

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**JOINT TRANSPORTATION BOARD**

**24 September 2018**

**Report of the Director of Street Scene, Leisure & Technical Services**

**Part 1- Public**

**Matter for Recommendation to Borough Cabinet - Non-Key Decision (Decision may be taken by the Cabinet Member)**

**1 PARKING ACTION PLAN, PHASE 10**

**Summary**

**The Borough Council has for many years divided requests for new and revised parking restrictions into separate phases of the “Parking Action Plan”.**

**This report covers the investigation and informal consultation stage of the parking restriction proposals contained in Phase 10 of the Parking Action Plan, and seeks approval to proceed to formal consultation.**

**1.1 Introduction**

1.1.1 Following the June meeting of the Joint Transportation Board, investigations into proposed parking changes have been undertaken at 40 sites across the Borough. This resulted in informal consultation being taken forward at 34 of these locations.

**1.2 Investigation**

1.2.1 Following the initial investigation of the sites, it was not felt appropriate to carry out consultations on 5 locations, as the changes were no longer required or necessary. One location we also identified, A20/A25 Wrotham Heath, where the requested changes were not readily achievable and were likely to be to the detriment of residents. We have liaised with the Local Members and are proposing that this site be dropped from Phase 10.

**1.3 Informal Consultation**

1.3.1 Informal consultation was carried out on the remaining 34 locations from 3<sup>rd</sup> August to 2<sup>nd</sup> September 2018 and letters were sent directly to 1,355 properties.

1.3.2 A summary of all the locations, the issues raised and a recommendation for each is included in **Annex 1**.

- 1.3.3 **Annex 2** contains each location summary, with more detail as to the response rate, analysis and recommendation.
- 1.3.4 **Annex 3** contains plans of the proposals.
- 1.3.5 **Annex 4** contains a redacted copy of all the consultation responses that have been received within the consultation period.
- 1.3.6 Across all of the proposals the Council received 425 responses – a response rate of 31.4%. A response rate of over 30% is normally considered a strong response.

## **1.4 Legal Implications**

- 1.4.1 The on-street parking service is undertaken by the Borough Council on behalf of Kent County Council under terms of a formal legal agreement.

## **1.5 Financial and Value for Money Considerations**

- 1.5.1 Funding to implement works associated with the Parking Action Plan Phase 10 is provided within existing revenue budgets.

## **1.6 Risk Assessment**

- 1.6.1 The assessment and consultation process applied to parking management should provide the assurance that the Borough Council has the will and ability to adapt the Parking Plans, in the light of comment and circumstances, and to ensure that it achieves a best balance of local parking needs. A regular review of the schemes is crucial to ensure that we can correctly and effectively manage on-street parking in these areas as the proposals are either introduced for safety reasons or to provide a more appropriate balance of parking needs.
- 1.6.2 A major risk is that scheme proposals encounter significant lack of local support. This risk is mitigated by the considerable effort devoted to ensuring there is widespread consultation on proposals through informal consultation before any formal stage of consultation is reached. There is also care given to ensuring that schemes are adjusted and adapted in the light of comments and observations received from the local community, without compromising safety or the Council's commitment to deal appropriately with identified safety concerns.

## **1.7 Equality Impact Assessment**

- 1.7.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

## **1.8 Policy Considerations**

- 1.8.1 Asset Management
- 1.8.2 Communications

1.8.3 Community

1.8.4 Customer Contact

## 1.9 Recommendations

It is RECOMMENDED that the recommendations for each location shown in **Annex 1** to the reports be adopted and where appropriate the proposals be taken forward to formal consultation.

The Director of Street Scene, Leisure & Technical Services confirms that the proposals contained in the recommendation(s), if approved, will fall within the Council's Budget and Policy Framework.

Background papers:

contact: Andy Bracey  
Parking Manager

Annex 1 – Recommendations

Annex 2 – Location summary sheets

Annex 3 – Plans of locations and proposals

Annex 4 – Redacted informal consultation responses

Robert Styles

Director of Street Scene, Leisure and Technical Services